

REGULAR MEETING
Mayor and Council
Borough of Harrington Park, New Jersey
January 18, 2022

(PAH) Call Meeting to Order

Time: 7:00pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been emailed to the BERGEN RECORD and SUBURBANITE. A copy has been filed with the Borough Clerk, and copies have been provided to individuals requesting the same.

PUBLIC NOTICE
BOROUGH OF HARRINGTON PARK
MEETING MOVED TO ELECTRONIC PLATFORM
"ZOOM.US"

Pursuant to Governor Murphy's Executive Orders #107 and 108 ordering Statewide lockdowns, and P.L. 2020, c. 34 permitting public bodies to conduct meetings via electronic means during declared states of emergency, the meeting of the Borough of Harrington Park scheduled for **January 18, 2022 at 7:00 p.m.** will be conducted remotely from the electronic meeting platform Zoom.us. Members of the public can join the meeting and participate during public comment period by joining the meeting using the Zoom mobile application on a smartphone or tablet, joining the meeting by laptop with microphone capabilities, or dialing in using a telephone to the Zoom teleconference system. Information on how to join the meeting electronically appears below.

Members of the public may submit written comments in advance of a meeting, which will be read during the relevant public portion of the meeting. Written comments shall contain the person's name and address and may be submitted via email to the Borough Clerk (clerk@harringtonparknj.gov) or by mail addressed to: Clerk, Borough Hall, 85 Harriot Ave., Harrington Park, NJ. Emailed comments must be received at least 48 hours prior to the meeting. Mailed comments must be received by 4:00 p.m. the day before the meeting.

If any meeting includes a public hearing, all material that will be considered by the Borough Council at the public hearing shall be posted on or linked to the homepage of the Borough's website in a conspicuous location or as otherwise required by law. Written comments, as set forth above, will be accepted for such public hearings. If sworn testimony is to be taken during the public hearing, it shall be broadcast by both video and audio. Written public comments will not be considered where sworn testimony is required.

Join Zoom Meeting by Desktop Computer or Laptop:

- Click on, or copy and paste the link to the browser search as above
- You will be prompted to enter the Meeting ID. Access Code to participate

Join Zoom Meeting by Smartphone or Tablet:

- Download the free Zoom mobile application in your smartphone/tablet App-Store.

Once downloaded, open the Zoom app. You will be prompted to enter the Meeting ID. followed by the Access Code to participate .

Topic: Mayor and Council Meeting

Time: TUESDAY Jan 18, 2022 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84353362554?pwd=SldZUIR0VzR0SmQ5L2ppQ25rR3l1Zz09>

Meeting ID: 843 5336 2554

Passcode: 237931

One tap mobile

+13017158592,,84353362554#,,, *237931# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 843 5336 2554

Passcode: 237931

Find your local number: <https://us06web.zoom.us/j/84353362554?pwd=SldZUIR0VzR0SmQ5L2ppQ25rR3l1Zz09>

A copy of the agenda and all meeting materials is available at the Borough of Harrington Park website: www.harringtonparknj.gov, or by calling the Borough Clerk at 201-768-1700 or submitting an email request clerk@harringtonparknj.gov between the hours of 9:00 am and 4:00 pm during normal business days (Monday-Friday)

Please be aware that the audio connections for all members of the public will be muted for the duration of the meeting, except for those periods when public comments are received. Members of the public may use the “raise your hand” feature on Zoom, to request to participate in public comment portions. The Borough may impose time limitations on the length of individual speakers.

Members of the public are advised that the video and audio of the meeting will be recorded and will be a public record subject to disclosure pursuant to the Open Public Meetings Act. The Borough reserves the right to post the recording of the meeting to its website.

Formal Action may or may not be taken.

Any other business that may come before the Council

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
BLACKINTON(WB)	x	
WALKER (DW)	x	
PEDERSEN (JP)	x	
CHUNG (JC)		x

Also present:

Ms. Ann H. Bistriz, Borough Clerk (ALB)

Mr. Kunjesh Trivedi, CFO, CTC

Mr. John Dineen, Borough Attorney (JRD)

(PAH) Flag Salute

(PAH) Minutes Approval

January 2, 2022 Sine Die Meeting

Motion JP

Second GE

Vote (WB Abstain) AIF

January 2, 2022 Reorganization Meeting

Motion GE

Second JP

Vote AIF

(PAH) Consent Agenda-Resolutions-

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

Consent Approval: A-C

(A) Award of Contract LaRoche Avenue Roadway Improvements NJDOT 2022-42

(B) Neglia Engineering Professional Services for Community Development Grant-Highland Field Bathrooms 2022-43

(C) Purchase 2023 Hino Truck Department of Public Works 2022-44

Motion JP

Second AN

Discussion-None

Roll Call Vote AIF

Individual Committee Reports

(PAH) Mayor Hoelscher

Riverside Cooperative Paving submission dates are coming up. ALB/DW will report later in the meeting under New Business

PAH also inquired with ALB to determine if an extension agreement for emergency road repairs was received from the COOP? ALB will follow up.

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance

Capt. Jesse Baragato from the Fire Department was present to discuss a potential grant.

Last week he found out that there is a grant available "SAFR" grant would be available to facilitate the development of an incentive program for the development of a retention and recruitment program for the Fire Department. Currently Demarest has benefitted from this grant. Closter has initiated their own program outside of this grant.

LOSAP is highly regarded by the long term firefighters since it is beneficial on retirement. This type of program will be more enticing to the younger volunteers.

The grant would cover about 4 years' worth of incentives. At that time the Borough can make a determination on continuation. The program is individualized to the

Departments. Program is run through FEMA and it is never a sure thing but the Department would like to try to see if they can be granted the award.
Approx 7-12 people respond to calls, and every little bit helps.
No special courses are required, mostly based on call response.
KJT asked how much does Closter budget for this program. JB responded about \$60,000.
The have a larger department but have about the same response rate.

Fire Department Report

11 calls, 2 drills , 1 inspection, 1 of each Meeting (Chief, Interboro, Company)
Department helped with the Home for the Holidays event
Installed 145 or the 168 hydrant markers throughout the town. There are a couple with vegetation and they are working with Building Department to remediate.

Ambulance Corps

27 Calls 17 in town. Highest amount of calls for the year
This week the Rig is getting repaired and the Borough is coved through Mutual Aid.
PAH added that he just swore in the new Officers for the year via Zoom.

(GE) Police, Municipal Court, Personnel

Limited report since we have a new Chief
420 calls, 83 traffic details
5 summonses-2 for moving violations-121 YTD
4 accidents-1 injury
3651 miles-YTD 37,960
6 officers were out sick-total of 16 days

(WB) Board of Health, Environmental Commission

Resident came to Board of Health to discuss increase in Chicken fees. It was determined that the Borough is in line with surrounding towns and they are not changing it.
6 Health Licenses issued this year.

Environmental Commission

Plan to update Tree Ordinance with the Planning Board.
2022 Plans include: Planting around the Borough, Shred Program, Humus Sale, Farmer Market, Town Day, work with Suez to replant Closter Road
Cleatus Farms is scheduled to pick up the assigned Borough Christmas Tree at Van Saun Park which was decorated by our Gil Scouts (County program). They will hold the tree until it can be planted in the Library area.
PAH thanked Peter Ardito and the Environmental Commission for all the time and projects they have offered the Borough.

(DW) DPW, Building & Grounds, Sanitation/Recycling

In addition to all the general work the DPW provides:
Completion of leaf collection in town, parks and tennis courts
(total of 19 times through town)
Signs straighten up and replaced

Pond at George Street Park was prepared for skating
Litter collections on Highland and County Roads
Pot holes were filed on LaRoche and center of town
Salted for holiday snow storm
30 yards of logs, 10,180 lbs. of cardboard and 2080 lbs. of plastic taken to market
Curbside collection 59.86 tons, Recycling Center 6.49 tons

(JP) Finance, Admin. & Exec., Grants

Budget will be introduced in April with adoption in May

(JC) Recreation Commission, Liaison to Board of Education, Public Information

(ALB) Borough Clerk/Administrator

Total dogs licensed YTD is 175 total

(KJT) Next month he will have a presentation for a recycling company to set up a bin which takes 5 parking spaces and will provide lease fees for the Borough

Old Business

(AN) He had the opportunity to attend an Eagle Ceremony for Ian Moulton this past weekend. He is very proud of the accomplishment of the new Eagle Scout. Ian completed the Beechwood Park path.

(AN) Appointment of New Zoning Official-Addendum D

Thank you to Mr. Rusch for covering for Mr. Wickesheim while he was out. Mr. Rusch kept everything moving forward in a timely manner.

Mr. Kim has resigned due to his full schedule in another municipality. AN met with the committee and department head and have decided to hire Mr. Desalvo as the new Zoning Official starting officially Feb 1, 2022. Mr. Kim will help with the transition until that date. AN thanked Mr. Kim for his tenure with Harrington Park.

Motion AN

Second GE

No further discussion

Roll Call Vote-AIF

(ALB) NJDOT – Railroad Crossing Project by Police Station update

Project manager from the State stopped by to see if the Borough was contacted by CSX. Note: as of this date the Borough has not been advised by CSX regarding anything further on this project since last June.

New Business

(ALB) Roads for Riverside Cooperative Paving (submission by February 18, 2022)

Potential roads for Neglia to price out are Florence, Carman, and Parkway

(JP) Deputy Tax Collector Position-Addendum E

KJT recommended changing Ms. Krivoruk's title since she has passed the State test. There will be no change in hours or compensation.

Motion JP

Second DW

Discussion: AN clarified that there is no increase in salary for this title. KJT confirmed.
Roll Call Vote AIF

CFO Change of Hours-Addendum F

KJT has requested to only take a half hour lunch so he may leave at 4pm each day.

Motion JP

Second DW

No further discussion

Roll Call-AIF

(PAH) Mayor's Report

Resident Gordon Miller from town is helping the resident on the parkway remove the large tree that fell on Memorial Day. It should be addressed by the end of the month.

(PAH) Open the Meeting to the Public

Motion GE

Second JP

Vote AIF

No Public

(PAH) Close the Meeting to the Public

Motion JP

Second AN

Vote AIF

Ordinances

~~**(PAH) Motion for Closed Session Time:**~~

~~_____ **Second**~~

~~_____ **Vote**~~

RESOLUTION

~~**WHEREAS**, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and~~

~~**WHEREAS**, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.~~

~~**BE IT FURTHER RESOLVED** that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.~~

~~_____~~
~~**Return to Open Session**~~

~~**Adjournment-Time: 7:55pm**~~

~~**Motion: GE**~~

Second: DW
Vote: AIF

Addendum A
Resolution
2022-42

AWARD OF CONTRACT

Be it resolved by the Mayor and Council of the Borough of Harrington Park, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Contract for:

LaROCHE AVENUE ROADWAY IMPROVEMENTS PROJECT
NJDOT MUNICIPAL AID FUNDED

be awarded to D&L Paving Contractors, Inc., 675 Franklin Avenue, Nutley, New Jersey 07110 for the bid amount (total for the Base Bid and Alternate Bid A) of One Hundred Seventy-Seven Thousand Three Hundred Forty-Six Dollars and Ninety-Five Cents (\$177,346.95), being the lowest bid of seven (7) bids submitted for the total of the Base Bid and Alternate Bid A portions of the project. This Resolution is to take effect upon certification of this Resolution by the Borough Treasurer that sufficient funds are available.

Dated:

Certified: _____
Treasurer

Dated:

Approved: _____
Mayor

CERTIFICATION

I, Ann H. Bistriz, RMC CMR, Borough Clerk of the Borough of Harrington Park, Bergen County, New Jersey do hereby certify that the foregoing Resolution was adopted by the Mayor and Council at a regular meeting held _____.

Dated:

Borough Clerk

Addendum B
2022-43
Resolution
BOROUGH OF HARRINGTON PARK

COUNTY OF BERGEN
AGREEMENT FOR PROFESSIONAL SERVICES

WHEREAS, the Borough of Harrington Park has chosen to enter into a grant agreement with Bergen County Community Development to construct ADA accessible restroom improvements at the concession / restroom building at Highland Field within the Borough; and

WHEREAS, the Borough of Harrington Park has chosen to prepare an alternate bid to renovate the existing building roof utilizing Borough funding for its construction should the improvements be awarded by the Borough; and

WHEREAS, Neglia Engineering Associates has provided the Borough with an Agreement for Professional Services for this project; and

WHEREAS, the Agreement for Professional Services includes a lump sum cost of \$9,835.00 representing Architectural and Engineering Costs, on a time basis (schedule in contract) not to exceed \$5,550.00 representing Construction Administration Services, and on a material basis (schedule in contract) not to exceed \$1,200.00 representing Reimbursable Expenses; and

WHEREAS, the CFO has certified that these funds have been appropriately budgeted for; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the agreement of services for the LaRoche Avenue Roadway Improvements project for Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey.

Addendum C
2022-44
Resolution

**AUTHORIZING THE ACCEPTANCE OF PURCHASE FOR A 2023 HINO TRUCK
MODEL L7 FROM FRANKS TRUCK CENTER**

WHEREAS, the Mayor and Council of The Borough of Harrington Park have determined that it is in their best interest considering the health, welfare and safety of its citizenry to purchase a new Hino Model L7 salt spreader for use by the Department of Public Works;

WHEREAS , further the Harrington Park Department of Public Works has prepared a set of specifications for the vehicle that the Borough seeks to acquire;

WHEREAS, the Borough advertised and accepted bids for the purchase of the advertised vehicle and advised that Frank's Truck Service has supplied the lowest most responsible bid;

WHEREAS, further the Chief Financial Officer of The Borough of Harrington Park has certified that there is sufficient funding available to spend in the account of C-04-55-221-755- and C-04-55-217-720 for the purchase of the same in the amount of \$168,356.00

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of The Borough of Harrington Park, in the County of Bergen hereby authorize the Mayor, Clerk, CFO and such

other authorized person to execute and deliver such necessary documents to consummate the purchase of the Hino Truck.

Addendum D

2022-45

Resolution

Appointment of Zoning Official

WHEREAS, Jimmy Kim has for some time been employed by the Borough of Harrington Park in the areas of administration of the Building Department as zoning official and is leaving the department;

WHEREAS, Scott Wickersham in concert with the Council has helped vet candidates to fill the of the position of Jimmy Kim, including placing an ad for the position on the Borough website as authorized by this resolution;

WHEREAS, the Finance Committee determined that it was in the best interest of the Borough of Harrington Park to employ an individual to fill the referenced position as indicated in the chart previously accepted by resolution of this Mayor and Council;

WHEREAS, the Mr. Joseph DeSalvo, will be working 1 hour in office per week with designated office hours and two hours remotely per week. The compensation will be 6200/ Year.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council hereby employ and otherwise accept Mr. DeSalvo, to be employed by the Borough of Harrington Park for the position vacated by Jimmy Kim and further providing that the Chief Finance Officer certifies that there are sufficient funds available.

Addendum E

2022-46

Resolution

Deputy Tax Collector

WHEREAS, there exists within the Borough of Harrington Park the department of Tax Collector;

WHEREAS, it has been determined that for efficiency in the department that the position of “Deputy Tax Collector” should be created;

WHEREAS, the Tax Collector has recommended that such position should be filled by Lisa Krivoruk; and

WHEREAS, the Mayor and Council have determined that the creation of such position within the department of Tax Collector is advisable for the efficient operation of the department;

NOW THEREFORE BE IT RESOLVED that the Mayor and Council hereby create the position of “Deputy Tax Collector” at no additional compensation and providing that Lisa Krivoruk be

appointed to such position and that any and all measures should be taken to implement the provisions herein.

Addendum F

2022-47

Resolution

Employee Office Hours Change

WHEREAS, there exists within the Borough of Harrington Park the Department of Chief Financial Officer;

WHEREAS, it has been determined that it is necessary to establish the hours of employment for the CFO.

WHEREAS the CFO is hereby is currently employed for the hours of 9:00 AM until 4:30 PM which includes an hour lunch;

WHEREAS, the CFO will take an half our lunch and work until 4:00pm each day.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council that the hours of employment of the CFO shall be 9:00 AM to 4:00 PM (with half hour lunch break) Monday through Friday, but providing that the CFO shall be available to cover the office until 4:30 PM on those occasions when the office would otherwise be unattended.